

Agricultural Extension at 1890 Land-Grant Institutions

FY 2021 Request for Applications

APPLICATION DEADLINE: September 28, 2020



United States
Department of
Agriculture

National Institute
of Food and
Agriculture

NATIONAL INSTITUTE OF FOOD AND AGRICULTURE; U.S. DEPARTMENT OF AGRICULTURE

Agricultural Extension at 1890 Land-Grant Institutions

INITIAL ANNOUNCEMENT

ASSISTANCE LISTING: formerly known as the Catalog of Federal Domestic Assistance (CFDA): This program is listed in the Assistance Listings under **10.512**.

DATES: Applications must be received by **5:00 p.m. Eastern Time** on September 28, 2020. Comments regarding this request for applications (RFA) are requested within six months from the issuance of this notice. Comments received after that date will be considered to the extent practicable.

STAKEHOLDER INPUT: The National Institute of Food and Agriculture (NIFA) seeks your comments about this RFA. We will consider all comments when we develop the next RFA for the program, if applicable, and we will use the input to meet the requirements of section 103(c)(2) of the Agricultural Research, Extension and Education Reform Act of 1998 (AREERA) (7 U.S.C. 7613(c)(2)). Submit written stakeholder comments by the deadline set forth in the DATES portion of this notice to policy@usda.gov. This email address is intended only for receiving comments regarding this RFA and not for requesting information or forms. In your comments, state you are responding to the Agricultural Extension at 1890 Land-Grant Institutions RFA.

EXECUTIVE SUMMARY: NIFA requests applications for the Agricultural Extension at 1890 Land-Grant Institutions Program (Section 1444) for fiscal year (FY) 2021 to support continuing agricultural and forestry extension activities at colleges eligible to receive funds under the Act of August 30, 1890 (26 Stat. 417–419, as amended; 7 U.S.C. 321–326 and 328 (“1890 Land-Grant Institutions”), including Tuskegee University, West Virginia State University and Central State University. Funds appropriated under this section shall be used for expenses of conducting extension programs and activities and for contributing to the retirement of employees subject to the provisions of the Act of March 4, 1940 (54 Stat. 30–40, as amended; 7 U.S.C. 331).

This RFA is being released prior to the passage of the FY 2021 appropriations bill. Enactment of continuing resolutions (CR) or an appropriations act may affect the availability or level of funding for this program. NIFA will make adjustments to the allocations once the FY 2021 appropriations are finalized. The amount available for support of this program in FY 2020 was \$54,720,000. Appendix A of this RFA includes specific FY2020 distributions. NIFA will issue FY 2021 payments subject to the availability of funds and the applicant having met the previous year’s reporting requirements. Part III, B, identifies if matching is a requirement, and, if so, you should pay particular attention to the matching instructions included in Part IV, B, 4.

This notice identifies the objectives for Section 1444 project/program, the eligibility criteria for projects/program and applicants, and the application forms and associated instructions you need to apply for a Section 1444 grant.

2021 Updates

1. NIFA is continuing the pilot submission of an SF424a budget with budget narrative within FY 2021 capacity applications. It is NIFA's intention to provide capacity grantees with feedback from the pilot and to require capacity grantees (with the exception of EFNEP grantees, who already have budget submission requirements) to submit high level capacity grant budgets with their grant applications in FY 2022, dependent on the results of the budget pilot conducted in FY2020 and FY2021. The SF424a is available on grants.gov and the NIFA grants.gov application guide has been updated with detailed instructions for completion requirements. For more information on the budget pilot, including the answers to frequently asked questions for applicants choosing to participate in the pilot, please visit the [NIFA website](#).
2. NIFA OGFM is offering Smith-Lever, Hatch, 1890 Extension, 1890 Research, McIntire-Stennis, Animal Health Disease Research and RREA grantees the opportunity to participate in the continued pilot by submitting an SF424a budget with budget narrative within their FY 2021 applications. If you are participating in the FY 2021 budget pilot, you are required to provide information on the source of the match on the SF424a Section C, along with a description in the accompanying budget narrative. Therefore, you do not need to provide an additional source of match document with your application.
3. As described in the FY20 RFA, the five percent retirement cap to capacity programs applies to FY 2020 awards and forward; it is NOT retroactive. The authority to pay for the retirement of land-grant college employees is found in 7 U.S.C. 331. NIFA's Office of General Counsel has advised based on the language and legislative history associated with 7 U.S.C. 331, Section 331 applies to Acts supplementary to the First Morrill Act and to programs authorized under authorities that specifically provide for the application of section 331. Therefore, the five percent retirement cap applies to Smith-Lever, Smith-Lever special needs, DC PPERA, Hatch, 1890 Extension, 1890 Research, and Animal Health grants. This includes grants in Puerto Rico, US Virgin Islands, Guam, American Samoa, Northern Marianas and Micronesia. The retirement cap does NOT apply to the following programs: McIntire-Stennis, 1890 Facilities, RREA, EFNEP and Tribal College Endowment.
4. Passage of the Agriculture Improvement Act of 2018 (Pub. L. 115-334) amended Section 1444 of the National Agricultural Research, Extension and Teaching Policy Act of 1977 (7 U.S.C. 3221(a)) by striking paragraph (4), which limited carryover to 20% for one year. In the absence of conflicting legislation and in accordance with the 5 year performance period allowed for capacity extension programs funded under Smith Lever 3 (b) & (c), NIFA policy now allows for carryover of up to 100% and a period of performance for the Agricultural Extension at 1890 Land-Grant Institutions capacity grants of 5 years. The period of performance for all future Extension at 1890s awards will default to 5 years unless the recipient requests in writing a lesser time period. Any Extension at 1890s award made from December 20, 2018 to the date of issuance of this RFA may be extended to up to a 5-year performance period through modification of the

grant agreement. The period of availability for the respective appropriations are still subject to the expiration terms under 31 U.S.C.1552.

5. [ezFedGrants](#) is the USDA solution for grants management. NIFA will publish RFAs on its website and to Grants.gov. You will continue to apply through Grants.gov and your applications will automatically be downloaded into [ezFedGrants](#).

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PART I—FUNDING OPPORTUNITY DESCRIPTION

A. Legislative Authority and Background

Section 1444 of the National Agricultural Research, Extension and Teaching Policy Act Of 1977 (NARETPA), enacted as Title XIV of Public Law 95–113 (The Food and Agriculture Act of 1977) on September 29, 1977, is also known as the Section 1444 Program. Section 1444 is codified at [7 U.S.C. 3221](#). This law provides the basis for federal funding for agricultural extension activities at 1890 Land-Grant Institutions, including Tuskegee University, West Virginia State University and Central State University. The Section 1444 program was amended by section 7115 of the Agriculture Improvement Act of 2018 (P. L. 115-334), which requires NIFA to apply some prerequisites prior to allocating the funds to eligible institutions. These are described below:

1. In order to initiate the calculations for section 7115 amendments, NIFA must determine whether sufficient funds have been appropriated for this program to ensure an eligible institution receives at least the same amount of funds it received in the prior fiscal year and Central State University receives \$3,000,000. Allocation Calculations will not change if the above conditions are not met.
2. For FY 2019, NIFA determined sufficient funds were appropriated for the program so each eligible institution could receive an amount that is not less than the amount such eligible institution received in the preceding FY and Central State University received \$3,000,000. The amount allocated to each eligible institution is determined by statute and may vary. As of FY 2019, the Base Thresholds were \$1,000,000 for each eligible institution, as required by the Consolidated Appropriations Act, 2019, and \$3,000,000 for Central State University, as required by section 7115 of the Farm Bill.
3. Funds in excess or deficit of the previous fiscal year are added or subtracted from each Eligible Institution's allocation using a 20-40-40 calculation in the following manner:
 - a. 20% of the increase/decrease allotted in equal proportions to eligible institutions
 - b. 40% of the increase/decrease allotted to eligible institutions in proportion to the rural population within the state in which the institution resides
 - c. 40% of the increase/decrease allotted to eligible institutions in proportion to the farm population within the state in which the institution resides
4. In FY 2020 and thereafter, if the 20-40-40 calculation does not result in Central State University receiving the minimum \$3,000,000 allocation, a proportional reduction from the remaining eligible institutions will take place. This proportional reduction must not decrease the allocation to any eligible institution below \$1,000,000.

B. Purpose

The purpose of this funding is to support agricultural and forestry extension activities at 1890 Land-Grant Institutions, including Tuskegee University, West Virginia State University and Central State University.

PART II—AWARD INFORMATION

A. Available Funding

Subject to any FY 2021 Continuing Resolution, NIFA will distribute funds to the institutions according to the amounts allocated in FY 2020. NIFA will make adjustments to the allocations for FY 2021 once appropriations are finalized. The amount available for support of this program in FY 2020 was \$54,720,000.

The Automated Standard Applications for Payment System (ASAP), <https://www.fiscal.treasury.gov/asap/> operated by the Department of Treasury’s Bureau of the Fiscal Service, will be the payment system for all NIFA grant awards. For more information, please visit https://www.fiscal.treasury.gov/fsservices/gov/pmt/asap/asap_home.htm.

B. Type of Application

In FY 2021, submit applications to the Section 1444 Program as a “new” application.

PART III—ELIGIBILITY INFORMATION

A. Eligible Applicants

Only 1890 Land-Grant Universities may submit applications. Award recipients may subcontract to organizations not eligible to apply provided the subcontracts are necessary for the conduct of the project. Failure to meet an eligibility criterion by the time of application deadline may result in the application being excluded from consideration, or, even though an application may have been reviewed, will preclude NIFA from making an award.

B. Cost Sharing or Matching

Section 1449 of NARETPA (7 U.S.C. 3222d) states, “the State shall provide matching funds from non-federal sources. Such matching funds shall be for an amount equal to not less than ... 100 percent of the formula [grant] funds to be distributed to the eligible institution for fiscal year 2007 and each fiscal year thereafter. ... Notwithstanding [redistributing the funds], the Secretary may waive the matching funds requirement ... above the 50 percent level for any fiscal year for an eligible institution of a State if the Secretary determines that the State will be unlikely to satisfy the matching requirement.”

The Matching Funds Requirements for Agricultural Research and Extension Capacity Funds at 1890 Land-Grant Institutions, including Central State University, Tuskegee University and West Virginia State University, and at 1862 Land-grant Institutions in Insular Areas are published at 7 CFR 3419. 7 CFR 3419.1 defines “matching funds” as “funds from non-federal sources, including those made available by the State to the eligible institutions for programs or activities that fall within the purposes of agricultural research and cooperative extension under Sections 1444 and 1445 of NARETPA; the Hatch Act of 1887; and the Smith-Lever Act.” 7 CFR 3419 defines “non-federal sources” as “funds made available by the State to the eligible institution either through direct appropriation or under any authority (other than authority to charge tuition and fees paid by students) provided by a State to an eligible institution to raise revenue, such as gift acceptance authority or user fees.”

7 CFR 3419.6 states, “The required matching funds for the capacity programs must be used by an eligible institution for the same purpose as Federal award dollars: Agricultural research and extension activities that have been approved in the plan of work required under sections 1445(c) and 1444(d) of the National Agricultural Research, Extension, and Teaching Policy Act of 1977, section 7 of the Hatch Act of 1887, and section 4 of the Smith-Lever Act. For all programs, tuition dollars and student fees may not be used as matching funds.”

NIFA may consider and approve matching waiver requests above the 50 percent level. 7 CFR 3419.3, Limited Waiver Authority, and 7 CFR 3419.4, applications for waivers for both 1890 land-grant institutions and 1862 land-grant institutions in insular areas, address the criteria an institution must meet to be granted a waiver as well as the process and supporting documentation required for submitting a waiver. See Part IV, B. 4. for additional instructions about how to request a waiver.

PART IV—APPLICATION AND SUBMISSION INFORMATION

A. Electronic Application Package

Submit only electronic applications via Grants.gov to NIFA in response to this RFA. We urge you to submit early to the Grants.gov system. For information about the pre-award phase of the grant lifecycle, see <http://www.grants.gov/web/grants/learn-grants/grants-101/pre-award-phase.html>.

New Users of Grants.gov

Prior to preparing an application, we recommend the project director/principal investigator (PD/PI) first contact an authorized representative (AR, also referred to as Authorized Organizational Representative or AOR)¹ to determine if the organization is prepared to submit electronic applications through Grants.gov. If not (e.g., the institution/organization is new to the electronic grant application process through Grants.gov), you must complete the one-time registration process PRIOR to submitting an application. The registration process can take as long as two weeks to complete. It is, therefore, critical to begin the process as soon as possible. To register, the AR should select “**Register**” in the top right corner of the Grants.gov web page (or go to <http://www.grants.gov/web/grants/register.html>).

Steps to Obtain Application Package Materials

To receive application materials:

1. You must download and install a version of [Adobe Reader](#) compatible with Grants.gov to access, complete, and submit applications. For basic system requirements and download instructions, see <http://www.grants.gov/web/grants/applicants/adobe-software-compatibility.html>. Grants.gov has a test package that will help you determine whether your version of Adobe Reader is compatible.
2. To obtain the application package from Grants.gov, go to <http://www.grants.gov/web/grants/applicants/download-application-package.html> and enter the funding opportunity number:

Funding Opportunity Number: USDA-NIFA-10512-1444XXXX-21-0001

in the appropriate box and click “Download Package.” From the search results, click “Download” to access the application package. A Grant Application Package is tied to a particular funding opportunity. Applications must be submitted ONLY to the particular funding opportunity to which the Grant Application Package is associated. The application package also contains the “NIFA Grants.gov Application Guide.” This guide contains an introduction and general Grants.gov instructions, additional information about the Grants.gov

¹The Authorized Representative (AR) must have the authority to represent and bind the organization for any agreement (i.e., the individual who is authorized to commit the awardee’s time and other resources to the project, to commit the awardee to comply with the terms and conditions of the award instrument including those set out herein, and to otherwise act for or on behalf of the awardee institution or organization).

registration process, information about how to use a Grant Application Package in Grants.gov and instructions on how to complete the application forms.

If you require assistance to access the application package (e.g., downloading or navigating Adobe forms) **or submitting the application**, refer to resources available on the Grants.gov website (<http://www.grants.gov/web/grants/applicants.html>). Grants.gov assistance is also available at:

Grants.gov customer support

(800)518-4726 toll-free or (606)545-5035

Business Hours: 24 hours a day, 7 days a week. Closed on [federal holidays](#).

Email: support@grants.gov

Grants.gov iPortal (see <https://grants-portal.psc.gov/Welcome.aspx?pt=Grants>): Top 10 requested help topics (FAQs), searchable knowledge base, self-service ticketing and ticket status, and live web chat (available 7 a.m. - 9 p.m. Eastern Time).

Have the following information available when contacting Grants.gov:

1. Funding opportunity number (FON)
2. Name of the agency to which you are applying
3. Specific area of concern

B. Content and Form of Application Submission

You should prepare electronic applications following Parts V and VI of the NIFA Grants.gov Application Guide. This guide is part of the corresponding application package (see Section A of this part). The following **additional information** is needed to prepare an application for this RFA. **If there is a discrepancy between the two documents, the information contained in this RFA is overriding.**

Note the attachment requirements (e.g., PDF) in Part III, Section 3 of the guide. ANY PROPOSALS THAT ARE NON-COMPLIANT WITH THE REQUIREMENTS (e.g., content format, PDF file format, file name restrictions, and no password protected files) WILL BE AT RISK OF BEING EXCLUDED FROM NIFA REVIEW. Partial applications will be excluded from NIFA review. We will accept subsequent submissions of an application until the established deadline in the RFA (see Part V, 2.1 of the NIFA Grants.gov Application Guide for further information).

For any questions related to the preparation of an application, review the NIFA Grants.gov Application Guide and the applicable RFA. If you need further assistance, contact:

- a) Email: capacitygrantquestions@usda.gov
- b) Business hours: Monday - Friday, 7 a.m. - 5 p.m. ET, excluding [federal holidays](#).

Each grant application must contain the following:

1. "Application for Federal Assistance," Form SF-424 R&R Cover Sheet (including SF-424a if participating in the Budget Pilot Program)

2. Key Contacts Forms
3. NIFA Supplemental Information Form
4. Attachment Form (including attachments in PDF format)

The NIFA Grants.gov Application Guide includes instructions for additional forms not needed for an application in response to this RFA. Complete and submit only the forms associated with the funding opportunity package and as instructed below.

1. SF 424 R&R Cover Sheet

Information related to the questions on this form is available in Part V, 2 of the NIFA Grants.gov Application Guide. The following are additional instructions. Please note new instructions are included below for Field 5. The Organizational Information NIFA has included in Appendix A is based on FY2020 applications received for this program. If your organization intends to submit an application using information other than what appears in Appendix A, please contact us at capacitygrantquestions@usda.gov prior to submitting your application.

- a. **Field 1. Type of Submission** – Check “Application”.
- b. **Field 5. Applicant Information**
 1. Enter Legal Name of the Applicant as registered in the System for Awards Management (SAM) which appears in the first column of Appendix A to this RFA.
 2. Enter Organizational DUNS as it appears in SAM, and the second column of Appendix A to the this RFA.
 3. Enter Department Name of Eligible Recipient, if applicable.
- c. **Field 8. Type of Application** – Enter “new”.
- d. **Field 15. Estimated Project Funding** – For item a, enter your institution’s FY 2020 allocation as listed in Appendix A to this RFA.
- e. **Field 17. Complete Certification** - See Part V, Section 2.18 of the NIFA Grants.gov Application Guide for the required certifications and assurances (e.g., Prohibition Against Entities Requiring Certain Internal Confidentiality Agreements).

2. Key Contacts Form

Information related to the questions on this form is available in Part VI, 4 of the NIFA Grants.gov Application Guide. These documents shall be completed and submitted in PDF format.

- a. **Contact 1 Project Role:** Enter the contact information for the 1890 Extension Administrator, or his or her designee.
- b. **Contact 2 Project Role:** Enter the contact information for the 1890 Extension Administrator’s designee, if applicable.
- c. **Contact 3 Project Role:** Enter the contact information for the Business Office Manager/Administrator.
- d. **Contact 4 Project Role:** Enter the contact information for the person responsible for drawdowns,

3. Supplemental Information Form

Information related to the questions on this form is available in Part VI, 1 of the NIFA Grants.gov Application Guide. The following are additional instructions.

a. **Field 2. Program to which you are applying.** Enter the program code name (“Extension at 1890 Land-grant Colleges (Section 1444)”) and the program code (1444).

b. **Field 8. Conflict of Interest List.** Do not attach a conflict of interest list.

4. **Attachment Form**

Information related to the questions on this form is available in Part VI, 5 of the NIFA Grants.gov Application Guide. The following are additional instructions.

a. **Felony Convictions or Tax Delinquent Status** - See Part V, Section 4.12. of the NIFA Grants.gov Application Guide for instructions regarding mandatory Felony Convictions or Tax Delinquent Status. For Capacity programs, this mandatory information must be either included as an attachment in PDF and identified on the Attachment Form, or appropriately answered within the “Reps and Certs” section of your SAM.gov registration.

b. **Matching Requirement** - If matching funds are required as specified under Part III, B. Cost-Sharing or Matching, the matching is an eligibility criterion and you must include the non-federal source documentation with the application. We will consider this documentation when ascertaining final matching requirements or in determining if required matching can be waived. NIFA retains the right to make final determinations regarding matching requirements.

The matching documentation is to include the non-federal sources (specify whether they are third party, cash, state or non-state, county or non-tax and the amount for each source) and amount of all matching support including matching from outside the applicant institution and place that information in PDF format (see Part III, Section 3. of the guide for attachment requirements) and include as a separate attachment identified on the Attachment Form.

Establish the value of applicant contributions in accordance with applicable cost principles. Refer to 2 CFR Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”, for further guidance and other requirements relating to matching and allowable costs.

c. **Matching Funds Waiver Request (Optional)** - If your institution is applying for a matching funds waiver, prepare a request in PDF format for inclusion within your submission and identify on the Attachment Form (see Part III, Section 3. of the guide for attachment requirements). The revised Final Rule 3419, published May 11, 2018, contains information on applications for waivers for both 1890 land-grant institutions and 1862 land-grant institutions in insular areas. Include the following elements in the request:

- (a) a request to waive matching requirements under this RFA including the name of the eligible institution and the type of Federal capacity funds (i.e., research, extension, Hatch, Smith-Lever);
- (b) a statement of the fiscal year(s) for which the waiver is requested;
- (c) a statement of the exact dollar amount of waiver being requested by fiscal year and how the amount was computed (by matching fund category);
- (d) a statement of why the waiver is requested using the criteria listed in the revised

- Final Rule 7 CFR 3419.3: impacts from natural disaster, flood, fire, tornado, hurricane, or drought; state and/or institution facing financial crisis; or lack of matching funds after demonstration of good faith efforts to obtain funds;
- (e) documentation supporting the need for a waiver. Documentation must be current, within the past two years from the date of the letter requesting the waiver; and
 - (f) the university's efforts to meet future matching needs.

The documentation must include the university's approved budget for the program for both the current and previous budget cycles. It may also submit items such as a statement from the State asserting what portion of the required match amount the State contribution to the institution will cover, a schedule of projected cash flows showing what portion of the matching funds the university will have available or other documents such as letters from State or institution budget personnel or newspaper articles. Newspaper articles may be provided as supporting documentation but will not be considered as primary supporting documentation. In requesting the waiver, the institution must consider the availability of all permissible forms of matching in detail.

C. Submission Dates and Times

Instructions for submitting an application are included in Part IV, Section 1.9 of the NIFA Grants.gov Application Guide.

Applications must be received by Grants.gov by **5 p.m. Eastern Time** on September 28, 2020. Applications received after this deadline will normally not be considered for funding.

In case of trouble submitting an application to Grants.gov, you should FIRST contact the Grants.gov Help Desk to resolve any problems. Keep a record of any such correspondence. See Part IV, A for Grants.gov contact information.

Once NIFA accepts your application, you may check the status of your application in the ezFedGrants portal or by looking in Grants.gov. Please refer to the training tab on the ezFedGrants page to learn how to access ezFedGrants: <https://www.nfc.usda.gov/ezFedGrants>.

If you are not able to validate NIFA received your application by October 16, 2020, contact the Agency Administrative Contact identified in Part VII of this RFA. Failure to do so may result in the application not being processed and funding being held. You should cite your Grants.gov tracking number on all inquiries until an award number is assigned.

D. Funding Restrictions

(1) Use of Funds Limitation

No portion of the funds allocated under this grant will be applied, directly, or indirectly, to the purchase, erection, preservation, or repair of any building or buildings, or the purchase or rental of land, or in college course teaching, lectures in college, or any other purpose not specified in section 1444 of NARETPA.

(2) Approved NIFA Section 1444 Projects

Section 1444 Program funding may only be used to support agricultural extension activities identified in the approved 5-Year Plan of Work.

(3) Indirect Costs and Tuition Remission

In accordance with section 1473 of NARETPA, indirect costs and tuition remission are unallowable as Section 1444 Program formula grant expenditures.

(4) Matching Section

See Part III, B. for additional information.

(5) Carryover of Funds

Agricultural Extension funds are expected to be fully expended in the fiscal year of appropriation; however, up to 100% of funds may be carried over for up to one year after the end of the year for which they were appropriated. No prior approval is required to carryover funds for one additional year.

(6) Retirement Contributions

Employer contributions to land-grant college retirement systems are limited to 5 percent of that portion of the salaries paid, under this award, to employees who participate in the system (7 U.S.C. 331) and are subject to the other conditions in 7 U.S.C. 331. Note the 5 percent limitation does NOT apply to any state or individual contribution. Contributions of funds under this award may not exceed the contributions from non-Federal sources made by or on behalf of the individual concerned. See Section VI.H.1 of the NIFA policy guide for additional information.

E. Other Submission Requirements

You should follow the submission requirements noted in Part IV, Section 1.9 of the NIFA Grants.gov Application Guide.

For information about the status of a submitted application, see Part III, Section 6 of the NIFA Grants.gov Application Guide.

Dun and Bradstreet Universal Numbering System (DUNS) Number and System for Award Management (SAM) – each applicant (unless excepted under 2 CFR § 25.110(b) or (c), or has an exception approved by the federal awarding agency under 2 CFR § 25.110(d)) is required to:

- be registered in SAM before submitting its application;
- (ii) provide a valid DUNS number in its application; and
- (iii) continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency.

If you have not complied with all applicable DUNS and SAM requirements you may be considered unqualified to receive an award.

Your SAM registration information determines your organization ID in the ezFedGrants system, and the information must match your ASAP recipient DUNS and EIN.

PART V—APPLICATION REVIEW REQUIREMENTS

A. General

NIFA will review the submitted documents to determine if all program, financial and administrative requirements are met and are current

B. Organizational Management Information

Specific applicant organizational management information shall be submitted on a one-time basis, with updates submitted as needed. If this information has not been submitted under this or another NIFA program, it is the responsibility of the organization to do so for determination of eligibility prior to the award of a grant identified under this RFA.

We will provide you the forms to fulfill these requirements as part of the pre-award process. Although an applicant may be eligible, there are factors that may exclude an applicant from receiving federal financial and nonfinancial assistance and benefits under this program (e.g., debarment or suspension of an individual involved or a determination an applicant is not responsible based on submitted organizational management information).

PART VI—AWARD ADMINISTRATION

A. General

Within the limit of funds available for such purpose, the NIFA awarding official shall make grants to eligible applicants.

B. Award Notice

The notice of federal award is the authorizing document. The award document contains award provisions and other pertinent information. See Notice of Award section at [Notice of Award](#) for further details.

C. Administrative and National Policy Requirements

Several federal statutes and regulations apply to grant applications considered for review and to project grants awarded under this program. These may include, but are not limited to, those listed at [USDA/NIFA Federal Regulations](#).

NIFA Federal Assistance Policy Guide—a compendium of basic NIFA policies and procedures applying to all NIFA awards, unless there are statutory, regulatory, or award-specific requirements to the contrary, is available at the [USDA/NIFA Policy Guide](#).

D. Responsible and Ethical Conduct of Research

Refer to Part II, C, for more information.

E. Expected Program Outputs and Reporting Requirements

Organizations receiving 1444 NARETPA funding from National Institute of Food and Agriculture (NIFA), are required to submit the following reports:

1. Fiscal Year (FY) 2022 Plan of Work (POW) update;
2. FY 2020 Annual Report of Accomplishments and Results;
3. Federal Financial Report (SF-425)

The FY 2022 Plan of Work (POW) update and the FY 2020 Annual Report of Accomplishments and Results will be due by April 1, 2021. NIFA is building a new integrated reporting portal for research and extension that will affect how the 2020 Annual Report of Accomplishments and Results will be submitted to NIFA. Updated instructions for submitting the 2020 Annual Report to NIFA will be provided at Plan of Work (POW) and REEport Integration. The FY 2022 Plan of Work should be submitted online through the Institutional Profile on the NIFA Reporting Portal - NIFA Reporting Portal.

As of FY 2021, Institutions will initiate Extension programs in the new integrated reporting system, which is scheduled for release on September 30, 2020. The new system may be accessed after September 30, 2020 via this link: <https://nifa.usda.gov/plan-work-pow-and-reeport-integration-institutional-profile>. Additional information about the new system and

reporting requirements is provided at Plan of Work (POW) and REEport Integration. To sign-up to receive information, schedules, and updates about the POW-REEport Integration Project, send an email message to pow@usda.gov(link sends e-mail). Insert the following text on the subject line: "Request to Sign Up for POW notifications." You will receive an email confirming your subscription.

1. Financial reporting via the SF-425, Federal Financial Report for FY 2021 is due within the ezFedGrants portal, no later than Dec. 31, 2021, for the period of performance Oct.1, 2020, through September 30, 2021, and annually thereafter until the award is closed. Information on how to access the ezFedGrants portal can be found under the training on the ezFedGrants page [ezFedGrants \(eFG\) Grants and Agreements System](#).

See <https://www.nifa.usda.gov/program/agricultural-extension-programs-1890-institutions> for additional details of annual, final technical and financial reporting requirements. Instructions for using the REEport system are included on the NIFA web site at [REEport Resources-Land Grant Partners](#).

PART VII—AGENCY CONTACT

For questions regarding Section 1444 projects/program, please contact:

Dr. Muthusamy Manoharan
National Program Leader
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For administrative questions relating to the completion of the grants.gov forms please contact:

Linda Cambron
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Telephone: 816-926-6015
Email: capacitygrantquestions@usda.gov.

For questions relating to REEport forms and submissions, please contact the Planning, Accountability, and Reporting Staff; email electronic@usda.gov.

For questions relating to the 5-Year Plan of Work Update or the Annual Report of Accomplishments and Results, contact Planning, Accountability, and Reporting Staff; Email pow@nifa.usda.

PART VIII—OTHER INFORMATION

The USDA NIFA home page for the **Section 1444 Program** is:

[https://www.nifa.usda.gov/program/agricultural-extension-programs-1890-institutions.](https://www.nifa.usda.gov/program/agricultural-extension-programs-1890-institutions)

APPENDIX A

**UNITED STATES DEPARTMENT OF
 AGRICULTURE
 Appendix A - DRAFT
 FY 2020 Distribution to the 1890 Land-Grant Institution's, Tuskegee
 University and West Virginia State University for Extension
 Authorized Under Public Law 95-113, Section 1444,
 September 29, 1977, As Amended
 National Institute of Food and Agriculture**

Recipient Name	DUNS Number	State	Allocation	Required Match
ALABAMA A & M UNIVERSITY	079121448	AL	\$ 2,620,036	\$ 2,620,036
TUSKEGEE UNIVERSITY	128214178	AL	2,620,036	2,620,036
UNIVERSITY OF ARKANSAS SYSTEM PINE BLUFF HISTORIC BLACK COLLEGE UNIVERSITY	627198211	AR	2,299,370	2,299,370
DELAWARE STATE UNIVERSITY	114337629	DE	1,310,577	1,310,577
FLORIDA A&M UNIVERSITY BOARD OF TRUSTEES	623751831	FL	2,279,651	2,279,651
FORT VALLEY STATE UNIVERSITY	073459083	GA	3,105,812	3,105,812
KENTUCKY STATE UNIVERSITY	071317788	KY	3,853,374	3,853,374
SOUTHERN UNIVERSITY AND A&M COLLEGE SOUTHERN UNIVERSITY AGRICULTURAL RESEARCH AND EXTENSION CENT	786908579	LA	2,002,100	2,002,100
UNIVERSITY OF MD EASTERN SHORE UMES	082611302	MD	1,623,941	1,623,941
ALCORN STATE UNIVERSITY	075084897	MS	2,385,109	2,385,109
LINCOLN UNIVERSITY INC	071970164	MO	4,067,656	4,067,656
NORTH CAROLINA A&T STATE UNIVERSITY NORTH CAROLINA A&T STATE UNIVERSITY	071576482	NC	4,330,759	4,330,759
CENTRAL STATE UNIVERSITY	008873747	OH	3,744,568	3,744,568
STATE OF OKLAHOMA-LANGSTON UNIVERSITY TERRACE TOWER	071222780	OK	2,544,738	2,544,738
SOUTH CAROLINA STATE UNIVERSITY ACADEMIC AFFAIRS	626143457	SC	2,204,271	2,204,271
TENNESSEE STATE UNIVERSITY	108814179	TN	3,533,996	3,533,996
PRAIRIE VIEW A&M UNIVERSITY	138170220	TX	5,570,044	5,570,044
VIRGINIA STATE UNIVERSITY	074744624	VA	2,943,562	2,943,562
WEST VIRGINIA STATE UNIV WEST VIRGINIA STATE UNIVERSITY RESEARCH AND DEVELOPMENT	874797876	WV	1,680,400	1,680,400
Total Payment to States			\$ 54,720,000	\$ 54,720,000
Federal Administration			2,280,000	
Total Appropriation			\$ 57,000,000	