



Subject: Non-Land Grant College of Agriculture Designation Request and Requirements

Thank you for considering applying for Non-Land Grant College of Agriculture (NLGCA) Designation with the National Institute of Food and Agriculture (NIFA). Please note that all institutions designated as NLGCA prior to December 21, 2018 must reapply for designation and meet the new criteria for NLGCA designation per the 2018 Farm Bill.

When applying for NLGCA designation with NIFA, please include the following information in a memo of the College/University requesting the designation: the name of the College/University, the name of the official requesting NLGCA designation, an email address and phone number to contact the requesting official, and a link to the college/university website to determine eligibility for NLGCA designation.

The memo should indicate that at least one of the relevant food, agricultural or natural resource areas of study below is offered at your institution:

Agricultural and domestic animal services	Food science
Agricultural and extension education services	Forest sciences and biology
Agricultural and food products processing.	Forestry
Agricultural business and management	Greenhouse operations and management.
Agricultural communication or agricultural journalism	International agriculture
Agricultural economics	Natural resource economics
Agricultural engineering	Natural resources management and policy
Agricultural mechanization	Natural resources or conservation
Agricultural production operations	Ornamental horticulture
Agricultural public services	Plant nursery operations and management
Agriculture	Plant sciences
Animal sciences	Range science and management
Applied horticulture or horticulture operations	Soil sciences
Aquaculture	Turf and turfgrass management.
Equestrian/Equine Studies	Urban forestry
Floriculture or floristry operations and management	Wood science and wood products or pulp or paper technology

*For elaborated definitions for these Areas of Study, please see the [Department of Education's Classification of Instructional Program website \(link is external\)](#).

The memo should also list the majors or degree granting programs affiliated with these areas of study (no more than five) and provide a webpage reference to the program, and the statement, "By submitting this request, I certify that I have the authority to make this request on behalf of my institution."

Within 30 days of receiving this memo, NIFA will provide the Administrative Point of Contact specified on the memo with a designation or a response indicating why designation is being approved or denied. If you have questions about this designation, please contact Robert Nicholas of NIFA's Office of Grants and Financial Management at nlgca.status@usda.gov.

Note: For more information on changes to the NLGCA designation process, please see the [Federal Register Notice \(link is external\)](#) on this topic. Land-grant institutions are not eligible to receive this designation. NLGCA designation can no longer be used to exempt an institution from a matching requirement for any of NIFA's grant programs.