



United States
Department
of Agriculture
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Research,
Education, and
Economics

National Institute
of Food and
Agriculture

1400 Independence
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Washington, DC 20250

TO: State Extension Directors/Administrators
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FROM: Sonny Ramaswamy *Robert J. Gullone for Sonny*
Director, National Institute of Food and Agriculture

SUBJECT: 2015 National Extension and Research Administrative Officers' Conference (NERAOC)

The 2015 National Extension and Research Administrative Officers' Conference (NERAOC), hosted by University of California, Division of Agriculture and Natural Resources, will be held at **Paradise Point**, 1404 Vacation Road, San Diego, CA on May 3-6, 2015.

The conference provides state participants with the opportunity to share information with their peers in budget, finance, grants management, human resources management, civil rights and diversity.

The 2015 Program Planning Committee has been busy developing an agenda for the conference, coordinating speakers for the general sessions and eighty breakout sessions, and assisting the host institution with preparations for the event.

Online registration will begin on Monday, February 2, 2015. The registration information is as follows:

Full Conference Registration

<u>Deadline</u>	<u>Rate</u>
February 28, 2015	\$550.00
March 31, 2015	\$600.00
April 30, 2015	\$650.00
Onsite (after April 30, 2015)	\$700.00

Single Day Registration - \$200

Guest Registration - \$250

Includes Sunday evening reception, Wednesday evening event, and breakfasts.

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For registration and online comprehensive information about the conference, including the agenda and breakout session information, you may visit: <http://ucanr.edu/sites/NERAOC2015/>.

Please make your hotel reservations as soon as possible. Visit the website for information on how to make a reservation. The special conference rates from \$169+ to \$294+ are good until April 10, 2015.

If you have any questions about the conference that are not answered by the website, please contact Brenda Barnett at (202) 401-6520 or via e-mail at bbarnett@nifa.usda.gov, Wanda Walker at (202) 401-5582 or wwalker@nifa.usda.gov, Lauren McNees at (530) 750-1257 or lmcnees@ucanr.edu, or Sherry Cooper at (530) 750-1256 or slcooper@ucanr.edu.