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United States
Department of
Agriculture

Research,
Education, and
Economics

National Institute
of Food
and Agriculture

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Washington, DC
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To: State Extension Directors/Administrators
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Deans/Directors, Academic Programs
Presidents, 1994 Institutions
Presidents, Hispanic-Serving Institutions

FROM: Sonny Ramaswamy *Meryl Brown*
for Director, National Institute of Food and Agriculture

SUBJECT: 2014 National Extension and Research Administrative Officers' Conference (NERAOC)

The 2014 National Extension and Research Administrative Officers' Conference (NERAOC), hosted by Purdue University, will be held at **The Westin Indianapolis**, 50 South Capitol Avenue, Indianapolis, IN on April 28-30, 2014.

The conference provides state participants with the opportunity to share information with their peers in budget, finance, grants management, human resources management, civil rights and diversity.

The 2014 Program Planning Committee has been busy developing an agenda for the conference, coordinating speakers for the general sessions and eighty breakout sessions, and assisting the host institution with preparations for the event.

Online registration will begin on Monday, January 6, 2014. The registration information is as follows:

Full Conference Registration

<u>Deadline</u>	<u>Rate</u>
February 2, 2014	\$550.00
March 31, 2014	\$600.00
April 23, 2014	\$650.00
Onsite (after April 23, 2014)	\$700.00

National Institute of Food and Agriculture is an agency of the Department of Agriculture's Research, Education, and Economics mission

An Equal Opportunity Provider and Employer

Single Day Registration - \$200

Guest Registration - \$200

Includes Sunday evening reception, Wednesday evening event, breakfasts, and refreshments during conference breaks

For registration and online comprehensive information about the conference, including the agenda and breakout session information, you may visit: www.conf.purdue.edu/neraoc2014.

Please make your hotel reservations as soon as possible. The Westin Hotel will only guarantee room availability through March 28, 2014. To make reservations, call (888) 627-8414 and use **NERAOC2014** as the group code or make your hotel reservations online at <https://www.starwoodmeeting.com/Book/neraoc2014>. The conference rate of \$155 per night begins Sunday April 27, 2014. The hotel rate for Saturday April 26, 2014 will be \$259.

Due to the overlap of NERAOC 2014 and another large conference in Downtown Indianapolis, hotel rooms for Saturday night will be limited. If you plan to arrive on Saturday (April 26, 2014) please email the local planning committee at neraoc2014@purdue.edu.

If you have any questions about the conference that are not answered by the website, please contact Brenda Barnett at (202) 401-6520 or via e-mail at bbarnett@nifa.usda.gov, Wanda Walker at (202) 401-5582 or wwalker@nifa.usda.gov, or Cherise Hall at (765) 494-8447 or neraoc2014@purdue.edu.